

**School District of Colby**  
**VOLUNTEER ENROLLMENT FORM**

Name\_\_\_\_\_ Address\_\_\_\_\_  
City, State, ZIP Code\_\_\_\_\_  
Phone\_\_\_\_\_ E-mail\_\_\_\_\_

.....

Please list the school(s) and grade level(s) in which you are interested in volunteering:

\_\_\_\_\_ Little Stars    \_\_\_\_\_ Elementary    \_\_\_\_\_ Middle School    \_\_\_\_\_ High School

How are you willing to volunteer?

\_\_\_\_\_ Within School    \_\_\_\_\_ Working at Home    \_\_\_\_\_ No Preference  
\_\_\_\_\_ Other (Please Describe)\_\_\_\_\_

Please list the days you are able to volunteer:

\_\_\_\_\_

Please list the times of the day you are available:

\_\_\_\_\_

**Emergency Contact Information:** If an emergency medical situation should arise, the following information would be needed. Please help us by providing this information.

\_\_\_\_\_  
*Name of Contact                      Relation to You                      Telephone*

**If there is no response, call:**

\_\_\_\_\_  
*Name of Contact                      Relation to You                      Telephone*

I authorize all treatment deemed advisable and suggest \_\_\_\_\_  
(doctor's name) at \_\_\_\_\_ (clinic) or the Emergency Room staff at  
\_\_\_\_\_(hospital) or, if unavailable, any appropriate medical care  
deemed advisable by volunteer authorities.

\_\_\_\_\_  
Signature of Volunteer                      Date

**Important: Please disclose any information that would be important to tell a doctor in an emergency situation.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# School District of Colby VOLUNTEER SERVICE AGREEMENT

I agree to volunteer my services for the following school(s) *[Check all that apply]*:

- ☐ Colby High School  
☐ Colby Middle School  
☐ Colby Elementary School  
☐ Little Stars Preschool

during the \_\_\_\_\_ school year. I agree to follow the directions of the teacher or supervisor in charge of the activity, and to follow all School District rules and policies while serving as a volunteer. I understand that as a volunteer I will be covered by the School District's Professional Liability Insurance policy which carries a limit of \$4,000,000 per occurrence for full prior acts coverage of errors, wrongful acts, omissions, denial of civil rights, or discrimination.

Signature of Volunteer

Date \_\_\_\_\_

**CRIMINAL RECORD DISCLOSURE:**

The responsibility of the School District of Colby to its students and community necessitates the following information from all volunteers regarding criminal convictions.\* Volunteers must also supplement this form by reporting any convictions or pending criminal charges that occur after this form is completed. Pending criminal charges or possessing a record of conviction are not absolute bars to volunteer service. These will only be considered if the offenses are substantially related to the particular service for which you are volunteering. However, any omission, false answer, or false statement by you on this disclosure form, or on any supplement, will be grounds for refusal to allow you to volunteer in our District. Please provide all the information requested prior to your volunteer service.

NAME \_\_\_\_\_

LAST FIRST MIDDLE

OTHER NAMES USED	Dates of Use	Sex	Race
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Social Security Number\_\_\_\_\_ AND Date of Birth\_\_\_\_\_

Have you ever lived outside of Wisconsin? ☐ No ☐ Yes If, Yes, Where\_\_\_\_\_

Have you ever been arrested for or convicted\* of, or do you presently have pending, charges for violations of law other than minor traffic violations? [ ] No [ ] Yes *[If the answer to the above question is "Yes", please complete the information below and attach a letter of explanation. If you have more than two convictions or pending charges, list them on a separate sheet.]*

.....  
**ARREST OR CONVICTION INFORMATION**

1. Conviction/Pending Charge		Date of Conviction	Court of Conviction
City	State	Amount of Fine	Length of Jail Term
Remarks:		Length and Terms of Probation	

2. Conviction/Pending Charge		Date of Conviction	Court of Conviction
City	State	Amount of Fine	Length of Jail Term
Remarks:		Length and Terms of Probation	

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 \*Conviction means the final judgment of a verdict or a finding of guilty, a plea of guilty, or a plea of no contest, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does not include a final judgment which has been expunged by pardon, reversed, set aside, or otherwise rendered invalid.  
 .....

I hereby certify that my answers and statements in this disclosure are true and correction without omissions of any kind.

\_\_\_\_\_  
 Signature of Volunteer

\_\_\_\_\_  
 Date